

To: **GOWG**
Subject: **Meeting Minutes**
Date: **January 22, 2004**
Location: **GSFC Room N220, Bldg 12**
Dial in info:
Number: **866-836-1481**
Passcode: **205535**

Next Meeting: January 29, 2004 at 2:00 pm

Agenda:

- LAT Event data in HK stream? - Seth
 - Considering adding LAT event data in HK stream since HK arrives faster than the science data.
 - Being considered due to concerns over possibly missing high priority events.
 - Steve Ritz and Ross Cox to discuss the practicality.
 - If bursts could be localized sufficiently there will be less of a need for this.
 - Data would have to have a specified APID to go through 1553 bus.
 - LAT would have to stay within their allocated bandwidth.
 - MOC/ITOS could pass data along similar to burst alert messages.
 - Low criticality – won't worry about getting the data if the link to SLAC is down.
 - Would only have minimal coverage with 7 – 10 minutes every 4 or so hours.
 - FOT & LAT IOT agree that sending file after each pass similar to memory dump would be sufficient.
 - Need to confirm ITOS capabilities for automation aspects.
- Documentation Table – Dennis
 - Need to add MOA and GFEP documents.
 - SIDE on hazardous commands – Spectrum Astro will need to deliver an ops ready database (not I&T database) or use the ITOS capability to mark any necessary commands as hazardous. General consensus is to use ITOS capability.
 - GBM-REQ-1021 – The individual requirements have been subsumed into a FileMaker Pro database.
 - Lori Bator has sent an update for LAT documents.
 - Due to servers issues (i.e. – LAT vs GBM vs Grd Sys vs Project) to consuming to use links.
 - Table will be posted to GLAST website.
 - SIDE – Howard will post new walking around schedule to website.
- RFA Status Table – Dennis
 - Bill will send Dennis GBM RFAs from GBM CDR to add to Dennis's master list.
 - Dennis will add due dates.
 - GSSC Peer Review due dates are 3/1/04
 - MOC Peer Review due dates are 1/31/04

- From the GSRR – 11 RFAs have made it through Project Review.

GFEP Peer Review - 2/12/04 Bldg 14 Room E280 9 am until ?

FDF Peer Review - 2/10/04 Bldg 11 Room S203 1 pm until ?

Overview of GLAST Mission from FDF perspective. Will include orbit prediction, analysis, determination, ...

LAT IOC Peer Review 3/2/04 at SLAC. Will be a full day.

Basic information currently on SLAC web page.

Ops TIM 3/3/04 at SLAC.

Dave and Lori will propose an agenda.

- Simulators (status of plans, requirements, etc..) – Howard
 - Held meeting with John Teter, Howard Dew, and Ross Cox.
 - Developed list of requirements for CTS and MTS.
 - Updates are coming out from the meeting.
 - GBM has concerns about supporting any additional coding to support any higher fidelity on the simulators.
- AI Review (those overdue and due within the next 3 weeks) – Bruce
 - Not discussed.
- Risks – Dave H.
 - Not discussed.